



**CITY COUNCIL SUBCOMMITTEE ON REGIONAL
AVIATION ISSUES & SCOTTSDALE AIRPORT
ADVISORY COMMISSION**

Public Meeting

Wednesday, September 14, 2005 at 5:00 p.m.

**Airport Terminal Building Lobby
15000 N. Airport Drive, Scottsdale, AZ**



City Council Subcommittee on Regional Aviation Issues

Jim Lane

Bob Littlefield, Chairman

Kevin Osterman

Airport Advisory Commission

Leonard Tinnan, Chairman

Bill Mack, Vice Chairman

Tom Guilfooy

Fred Madanick

Don Maxwell

Mike Osborne

Notice is hereby given to the members of the City Council Subcommittee on Regional Aviation Issues, the Scottsdale Airport Advisory Commission, and to the general public that the City Council Subcommittee on Regional Aviation Issues and Scottsdale Airport Advisory Commission will hold a joint meeting open to the public at 5:00 p.m. on Wednesday, September 14, 2005. The meeting will be held in the Airport Terminal Building at 15000 N. Airport Drive. The City Council Subcommittee and/or Airport Advisory Commission may vote to go into Executive Session, which will not be open to the public for purposes of obtaining legal advice from the City's Attorney on any of the agenda items listed below pursuant to A.R.S. Sec. 38-431.03(A)(3)*.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the City Clerk's Office at (480) 312-2421. Requests should be made as early as possible to allow time to arrange accommodation.

How the Agenda Works: The Council Subcommittee/Airport Advisory Commission takes a separate action on each item on the Agenda. If you wish to address the Council Subcommittee/Commission regarding any or all of the items on the Agenda, please complete a Comment Card for each topic you wish to address and submit it to the Aviation Staff. You will be given at least three minutes to speak per item. Comment cards must be submitted before public testimony has begun on any agenda item.

AGENDA

CALL TO ORDER – Chairman Littlefield

ROLL CALL

PUBLIC COMMENT

The Public Comment time is reserved for citizen comments regarding non-agenda items, therefore, no official City Council Subcommittee or Airport Advisory Commission action or discussion can be taken.

MINUTES

1. Action – City Council Subcommittee

Approval of the Minutes of the City Council Subcommittee on Regional Aviation Issues and the Airport Advisory Commission Joint Meeting of June 8, 2005 (*minutes previously approved by the Airport Advisory Commission on August 10, 2005*)

GENERAL BUSINESS

2. Information – City Council Subcommittee

Report from the Aviation Director regarding recent proposals to provide scheduled commuter service out of Scottsdale Airport

PUBLIC COMMENT

The Public Comment time is reserved for citizen comments regarding non-agenda items, therefore, no official City Council Subcommittee or Airport Advisory Commission action or discussion can be taken

ITEMS FROM THE CITY COUNCIL SUBCOMMITTEE

ADJOURNMENT

*The Open Meeting Law, at A.R.S. Sec. 38-431.03(B), requires that a public body advise all persons attending an Executive Session or obtaining access to Executive Session Minutes or information that such Minutes and information must be kept confidential except from members of the public body which met in Executive Session, from officers, appointees or employees who are the subject of discussion or consideration pursuant to subsection A, paragraph 1 of Sec. 38-431.03(B), and from the auditor general made in connection with an audit authorized as provided by law



**CITY COUNCIL SUBCOMMITTEE ON REGIONAL
AVIATION ISSUES ACTION REPORT**
TO: City Council Subcommittee
FROM: Airport Advisory Commission
SUBJECT/PROJECT NAME: Approval of Minutes

Agenda Item No.: 1

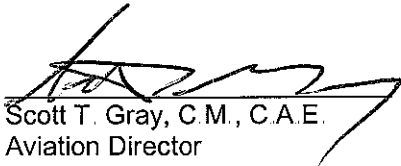
Meeting Date: 09/14/05

Staff Contact: Scott Gray

Phone: (480) 312-7735

ACTION

Approval of the Minutes of the City Council Subcommittee on Regional Aviation Issues and Airport Advisory Commission
Joint meeting of June 8, 2005 *[Approved by the Airport Advisory Commission on August 10, 2005]*



Scott T. Gray, C.M., C.A.E.
Aviation Director

Action
Taken

APPROVED

CITY COUNCIL SUBCOMMITTEE ON REGIONAL
AVIATION ISSUES & SCOTTSDALE AIRPORT
ADVISORY COMMISSION
PUBLIC MEETING
AIRPORT TERMINAL BUILDING LOBBY
15000 N. AIRPORT DRIVE
SCOTTSDALE, AZ

JUNE 8, 2005

MINUTES

PRESENT: City Council Subcommittee on Regional Aviation Issues:

Councilman Bob Littlefield, Chairman
Councilman Jim Lane
Councilman Kevin Osterman

Scottsdale Airport Advisory Commission:

Leonard Tinnan, Chairman
Bill Mack, Vice Chairman
Commissioner Tom Guilfooy
Commissioner Fred Madanick
Commissioner Donald Maxwell
Commissioner Mike Osborne
Commissioner Philip Vickers

STAFF: Scott Gray, Aviation Director
Matt Johnson, Administration Specialist
Gary Mascaro, Assistant Aviation Director
Paul Norman, Assistant City Attorney
Chris Read, Assistant Aviation Director
Debra Robberson, Acting City Attorney

CALL TO ORDER

Chairman Littlefield called the meeting to order at 6:06 p.m.

ROLL CALL

Roll call confirmed members present as stated above.

MINUTES

Commissioner Maxwell noted a minor correction to the minutes of the March 16, 2005 of the City Council Subcommittee on Regional Aviation Issues and the Airport Advisory Commission Joint Meeting. He moved to approve the minutes of the March 16, 2005 meeting as amended. Commissioner Osborne seconded the motion. The motion carried unanimously by a vote of ten (10) to zero (0).

Commissioner Maxwell moved to approve the minutes of the May 11, 2005 meeting of the Airport Advisory Commission. Commissioner Guilfoxy seconded the motion. The motion carried unanimously by a vote of seven (7) to zero (0).

GENERAL BUSINESS

Commissioner Vickers presented a report from the Airport Advisory Subcommittee on Signage. Councilman Littlefield thanked Mr. Paul Norman for his work in this connection. Councilman Lane moved to move discussion on this topic to Executive Session.

At the suggestion of Ms. Debra Robberson, Mr. Andrew Lynch addressed the meeting on behalf of the Ironwood Village Homeowners Association. The Association was adamantly opposed to signage.

Commissioner Guilfoxy, the members of the City Council Subcommittee on Regional Aviation Issues, Mr. Scott Gray and Mr. Norman left the meeting at 6:30 p.m. to attend an Executive Session of the subcommittee.

Mr. Chris Read presented Item 6, to recommend to City Council the approval of four leases resulting from the Aviation Business Center office space invitation for bid process. The successful bidders were present and available for questions.

Chairman Tinnan noted that Commissioner Guilfoxy had excused himself from this subject, due to the fact that he was a member of one of the bidding parties. A discussion followed on the fact that the lease had not been provided in the packets.

Vice-Chairman Mack moved for approval of Item 6; 2005-115-COS, 2005-116-COS, 2005-117-COS, and 2005-118-COS. Seconded by Commissioner Madanick. The motion carried unanimously by a vote of seven (7) to zero (0).

Mr. Matt Johnson presented Item 10; Ratification of Airport Aeronautical Business Permit for Scottsdale Flight Academy and advised that the President of Scottsdale Flight Academy was present to answer questions.

Vice-Chairman Mack moved for approval of Item 10, the Airport Aeronautical Business Permit, as published for the Scottsdale Flight Academy. Commissioner Osborne seconded the motion, which passed unanimously by a vote of seven (7) to zero (0).

Mr. Johnson requested that Item 11; ratification of Airport Aeronautical Business Permit for Just Great Foods, be moved to the next meeting as the applicant could not be present at tonight's meeting.

Mr. Johnson advised that there was one addition and one cancellation regarding Item 12; Aeronautical Business Permit additions, cancellations, or revocations.

Mr. Gary Mascaro presented Item 13; Airport Operations/Enforcement Update for May 2005 and answered questions from the Commission.

Chairman Tinnan presented Item 14; 2005 meeting schedule and confirmed that the current plan was to hold the next meeting on July 13, 2005.

Commissioner Guilfoxy, members of the City Council Subcommittee on Regional Aviation Issues, Mr. Gray and Mr. Norman returned to the meeting at 6:47 p.m.

In response to a question from Chairman Tinnan about the leases that were the subject of Item 6 not being included in the packets, Mr. Gray commented that at a previous meeting there had been an

agreement not to include them to keep the packet volume more manageable. He agreed that in the future staff would include the information showing details of leases in the packets while making the standard text available online for reference.

Councilman Littlefield noted that the Executive Session of the City Council Subcommittee was over and that they were back in regular session.

Councilman Lane presented Item 4; discussion and possible recommendation to the City Council to approve the installation of aircraft noise warning signage, as recommended by the Airport Advisory Commission. A discussion ensued.

Councilman Lane recommended that a recommendation not be made to City Council for the aircraft noise warning signage program. Councilman Osterman seconded the motion, which passed on a vote of two (2) to one (1), with Councilman Littlefield dissenting.

Mr. Gray presented Item 5; discussion and possible recommendation to the City Council to approve funding to participate in Sound Initiatives legislative efforts.

Councilman Lane moved not to recommend that City Council approve funding to participate in Sound Initiatives legislative efforts. Councilman Osterman seconded the motion, which passed unanimously by a vote of three (3) to zero (0).

Mr. Mascaro addressed the meeting regarding Item 7; Review of proposed Airport Rule and Regulation Changes and answered questions about the vehicle control plan. In answer to a query from Chairman Tinnan, Mr. Mascaro stated that he felt staff had enough information for an action item at the next scheduled Commission meeting.

Mr. Gray presented Item 8; Briefing of Naples Airport Authority Stage 2 ban court decision. A discussion ensued.

Mr. Gray presented Item 9; Briefing of Santa Monica Airport discriminatory landing fees. A discussion ensued.

DIRECTOR'S REPORT

Mr. Scott Gray had no items to report. He apologized for having stepped out during the Executive Session and missing some of the proceedings. He stressed that they take the airport rules very seriously and strive to enforce them fairly and equally.

ITEMS FROM THE COMMISSION

Vice Chairman Mack requested that the airport noise complaint system process be placed on the agenda for the next meeting.

Chairman Tinnan had been forwarded a letter from the U.S. Department of Transportation, Federal Highway Administration, regarding the alignment of trailblazer signs, confirming that they can be rotated 90 degrees in either direction for clarity.

ADJOURNMENT

With no further business to discuss, the meeting of the City Council Subcommittee on Regional Aviation Issues was adjourned at 7:17 p.m.

Airport Advisory Commission
June 8, 2005

APPROVED

With no further business to discuss, the regular meeting of the Scottsdale Airport Advisory Commission was adjourned at 8:13 p m.

Respectfully submitted,

A-V Tronics, Inc.



**CITY COUNCIL SUBCOMMITTEE ON REGIONAL
AVIATION ISSUES INFORMATION REPORT**
TO: City Council Subcommittee
FROM: Airport Advisory Commission
**SUBJECT/PROJECT NAME: Proposals to Provide
Scheduled Commuter Service at Scottsdale Airport**

Agenda Item No.: 2


Meeting Date: 09/14/05

Staff Contact: Scott Gray

Phone: (480) 312-7735

INFORMATION

Report from the Aviation Director regarding recent proposals to provide scheduled commuter service out of Scottsdale Airport.



Scott T. Gray, C.M., C.A.E.
Aviation Director

Attachment: (1) Letter of Intent

SCOTTSDALE WEST AIRLINES, LLC

15041 N. AIRPORT DRIVE, SUITE 101

AVIATION BUSINESS CENTER

SCOTTSDALE, AZ 85260

e-mail: sunairandsea@aol.com

Telephone: (480) 315-9000

Facsimile: (480) 948-7753

July 5, 2005

Mr. Scott Gray
Aviation Director
Scottsdale Municipal Airport
15000 North Airport Drive
Scottsdale, AZ 85260

Hand Delivered

IN RE: Letter of Intent to Commence Scheduled Airline Part 121 Services

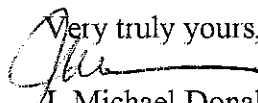
Dear Mr. Gray:

I would like to personally thank you for taking time out of your schedule to meet with my colleagues and I on June 15, 2005.

As you know, we have made significant progress on the proposed Part 121 commuter service in/out of Scottsdale Airport. As such, we provided you with a formal written lease package request in our letter dated June 15, 2005. As a follow-up to our meeting you requested additional information for the proposed service to assist in the process of obtaining the FAA Part 139 Certificate

1. Anticipated annual enplanements – 220,000
2. Number of flights per day – 23
3. Aircraft type and number of seats – Regional Jet (EMB 145 or CRJ200), 50 seats
4. Proposed start-up date – January 2006, but no later than March 2006
5. Proposed name - Scottsdale West

There are obvious sensitivities regarding this new scheduled commuter service and we appreciate the confidential nature in which you have been handling our requests. Please do not hesitate to contact me should you require additional information.

Very truly yours,

Michael Donahoe
Managing Partner